

**Nicole Garcia**

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**From:** Jessica Hoffman  
**Sent:** Tuesday, January 7, 2025 8:44 AM  
**To:** Brian Meyer; Trevor Materasso; Nicole Garcia  
**Cc:** Steve Maynard  
**Subject:** RE: Flock Contract

[REDACTED]

[REDACTED]



**Jessica Hoffman**, CLGBO, CLGFO  
Lead Budget & Performance Analyst  
Town of Apex, NC  
(919) 249-3364  
[www.apexnc.org](http://www.apexnc.org)



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**From:** Brian Meyer <Brian.Meyer@apexnc.org>  
**Sent:** Tuesday, January 7, 2025 7:26 AM  
**To:** Trevor Materasso <Trevor.Materasso@apexnc.org>; Nicole Garcia <Nicole.Garcia@apexnc.org>  
**Cc:** Jessica Hoffman <Jessica.Hoffman@apexnc.org>; Steve Maynard <Steve.Maynard@apexnc.org>  
**Subject:** RE: Flock Contract

[REDACTED]

[REDACTED]

Brian Meyer  
Deputy Town Attorney  
Town of Apex  
PO Box 250

Apex, NC 27502  
919-249-1127  
[brian.meyer@apexnc.org](mailto:brian.meyer@apexnc.org)

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**From:** Trevor Materasso <[Trevor.Materasso@apexnc.org](mailto:Trevor.Materasso@apexnc.org)>  
**Sent:** Monday, January 6, 2025 2:22 PM  
**To:** Nicole Garcia <[Nicole.Garcia@apexnc.org](mailto:Nicole.Garcia@apexnc.org)>; Brian Meyer <[Brian.Meyer@apexnc.org](mailto:Brian.Meyer@apexnc.org)>  
**Cc:** Jessica Hoffman <[Jessica.Hoffman@apexnc.org](mailto:Jessica.Hoffman@apexnc.org)>; Steve Maynard <[Steve.Maynard@apexnc.org](mailto:Steve.Maynard@apexnc.org)>  
**Subject:** RE: Flock Contract

Nicole,

I want to make sure I'm understanding correctly, because there was a delay executing the contract Council signed in 2023, we need to start over and go before them with a new contract?

Thank you,

Trevor Materasso  
Deputy Chief of Police

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**From:** Nicole Garcia  
**Sent:** Thursday, January 2, 2025 9:36 AM  
**To:** Trevor Materasso <[Trevor.Materasso@apexnc.org](mailto:Trevor.Materasso@apexnc.org)>; Brian Meyer <[Brian.Meyer@apexnc.org](mailto:Brian.Meyer@apexnc.org)>  
**Cc:** Jessica Hoffman <[Jessica.Hoffman@apexnc.org](mailto:Jessica.Hoffman@apexnc.org)>; Steve Maynard <[Steve.Maynard@apexnc.org](mailto:Steve.Maynard@apexnc.org)>  
**Subject:** RE: Flock Contract

DC,

According to the provided MSA, the term is established by Exhibit A:

*“Party,”* and together, the *“Parties”*). This Agreement is effective on the date of mutual execution (*“Effective Date”*). Parties will sign an Order Form (*“Order Form”*) which will describe the Flock Services to be performed and the **period for performance**, attached hereto as **Exhibit A.**

Exhibit A states the Term is 24 months and for a total of \$71,750:



EXHIBIT A  
**ORDER FORM**

Customer: NC - Apex PD  
Legal Entity Name: NC - Apex PD  
Accounts Payable Email: trevor.materasso@apexnc.org  
Address: 205 Saunders St Apex, North Carolina 27502

Initial Term: 24 Months  
Renewal Term: 24 Months (if renewed)  
Payment Terms: Net 30  
Billing Frequency: Annual  
Retention Period: 30 Days

**Hardware and Software Products**

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
<b>Flock Safety Platform</b>			<b>\$35,000.00</b>
<b>Flock Safety Flock OS</b>			
FlockOS™	Included	1	Included
<b>Flock Safety LPR Products</b>			
Flock Safety Falcon ® Flex	Included	5	Included
Flock Safety Falcon ®	Included	5	Included
<b>Flock Safety FlockOS Add Ons</b>			
Flock Safety Advanced Search	Included	1	Included

**Professional Services and One Time Purchases**

Item	Cost	Quantity	Total
<b>One Time Fees</b>			
<b>Flock Safety Professional Services</b>			
Professional Services - Standard Implementation Fee	\$350.00	5	\$1,750.00

Subtotal Year 1:	\$36,750.00
Annual Recurring Subtotal:	\$35,000.00
Discounts:	\$1,500.00
Estimated Tax:	\$5,201.88
<b>Contract Total:</b>	<b>\$71,750.00</b>

The initial contract PD had with Flock went before Council for approval and was signed 6/30/23 and was also good for two years, FY23-25 (attached). However, due to Flock’s issues with conducting business in NC, we were never able to implement it, so we never expensed any funds to Flock under that agreement.

Now that they are able to do business in NC and are requesting a new contract, I believe we are back at the beginning of the process, with having to obtain multi-year financial approval for the two-year commitment because the total contract amount \$71,750 has not been budgeted or approved. As such, Antwan cannot sign that preaudit statement. I did inquire with Jessica to see if the total contract funds had been approved and she advised that they were not to knowledge. I am looping Steve and Jessica in so they can advise.

Thank you,



**Nicole Garcia**

*Purchasing Contracts & MWBE Administrator*

105-C Upchurch Street

Apex NC 27502

(919) 372-7366

[www.apexnc.org](http://www.apexnc.org)



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**From:** Trevor Materasso <[Trevor.Materasso@apexnc.org](mailto:Trevor.Materasso@apexnc.org)>

**Sent:** Tuesday, December 31, 2024 11:48 AM

**To:** Nicole Garcia <[Nicole.Garcia@apexnc.org](mailto:Nicole.Garcia@apexnc.org)>; Brian Meyer <[Brian.Meyer@apexnc.org](mailto:Brian.Meyer@apexnc.org)>

**Subject:** RE: Flock Contract

Nicole,

The contract submission is only for the one year and we did not budget the full \$71,750 as the contract has 1-year terms. The terms for the 2<sup>nd</sup> year will be budgeted in the FY25/26 process. This is the contract that was well underway before I arrived and seems to keep on hitting roadblocks. Please let me know if I'm misunderstanding something.

Thank you,

Trevor Materasso  
Deputy Chief of Police

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**From:** Nicole Garcia <[Nicole.Garcia@apexnc.org](mailto:Nicole.Garcia@apexnc.org)>

**Sent:** Monday, December 16, 2024 7:44 AM

**To:** Trevor Materasso <[Trevor.Materasso@apexnc.org](mailto:Trevor.Materasso@apexnc.org)>; Brian Meyer <[Brian.Meyer@apexnc.org](mailto:Brian.Meyer@apexnc.org)>

**Subject:** RE: Flock Contract

DC,  
Your contract submission stated that only \$35k was budgeted this fiscal year, not the entire \$71,750. Please let me know if there was a budget amendment approving all of the funds so I can work with Jessica to move the additional balance into Contracted Services. If you are including PD's intention to budget the additional funds in the FY 26 budget, that does not meet the preaudit requirement as that budget has not yet been approved by Council.

Thank you,



**Nicole Garcia**  
Purchasing Contracts & MWBE Administrator  
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Apex NC 27502  
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**From:** Trevor Materasso <[Trevor.Materasso@apexnc.org](mailto:Trevor.Materasso@apexnc.org)>  
**Sent:** Saturday, December 14, 2024 5:36 AM  
**To:** Brian Meyer <[Brian.Meyer@apexnc.org](mailto:Brian.Meyer@apexnc.org)>  
**Cc:** Nicole Garcia <[Nicole.Garcia@apexnc.org](mailto:Nicole.Garcia@apexnc.org)>  
**Subject:** Re: Flock Contract

[Redacted]

On Dec 13, 2024, at 16:29, Brian Meyer <[Brian.Meyer@apexnc.org](mailto:Brian.Meyer@apexnc.org)> wrote:

[Redacted]

[Redacted]

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**From:** Nicole Garcia <[Nicole.Garcia@apexnc.org](mailto:Nicole.Garcia@apexnc.org)>  
**Sent:** Thursday, December 12, 2024 9:49 AM

To: Brian Meyer <[Brian.Meyer@apexnc.org](mailto:Brian.Meyer@apexnc.org)>

Subject: Flock Contract



<image002.png>

**Nicole Garcia**

*Purchasing Contracts & MWBE Administrator*

105-C Upchurch Street

Apex NC 27502

(919) 372-7366

[www.apexnc.org](http://www.apexnc.org)

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