

Nicole Garcia

From: Nicole Garcia
Sent: Thursday, January 30, 2025 2:32 PM
To: Trevor Materasso
Subject: RE: January 14, 2025 - Consent Agenda Approved

DC,
No problem at all. It's all part of the job. Flock contract is with Randy. Once he signs, it goes to Allen for final signature. You and Flock will both receive copies once everything is complete. I can't advise on the timeline for Randy to sign; however, if you reach out to Sandy she may be able to provide further.

Thank you,



Nicole Garcia
Purchasing Contracts & MWBE Administrator
105-C Upchurch Street
Apex NC 27502
(919) 372-7366
www.apexnc.org



Please note that email sent to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Trevor Materasso <Trevor.Materasso@apexnc.org>
Sent: Thursday, January 30, 2025 2:09 PM
To: Nicole Garcia <Nicole.Garcia@apexnc.org>
Subject: RE: January 14, 2025 - Consent Agenda Approved

Hello,

FLOCK is asking for a status update as they've not received anything through docusign. Would you please give me a status update? I apologize I'm burdening you with this.

Thank you,

Trevor Materasso
Deputy Chief of Police

From: Nicole Garcia <Nicole.Garcia@apexnc.org>
Sent: Wednesday, January 15, 2025 4:02 PM
To: Steve Adams <Steve.Adams@apexnc.org>; Timothy Herman <Timothy.Herman@apexnc.org>; Chris Johnson

<Chris.Johnson@apexnc.org>; Jeffrey Maynard <Jeffrey.Maynard@apexnc.org>; Trevor Materasso <Trevor.Materasso@apexnc.org>

Cc: Allen Coleman <Allen.Coleman@apexnc.org>; JP Parris <jp.parris@apexnc.org>

Subject: RE: January 14, 2025 - Consent Agenda Approved

Since all of these agreements were submitted prior to going to Council & all necessary reviews were complete, each has been entered into DocuSign for routing. A fully-executed copy will be routed to whoever completed the contract submission. If you have any questions/concerns, please let me know.

Thank you,



Nicole Garcia

Purchasing Contracts & MWBE Administrator

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From: Allen Coleman <Allen.Coleman@apexnc.org>

Sent: Tuesday, January 14, 2025 9:31 PM

To: Nicole Garcia <Nicole.Garcia@apexnc.org>

Cc: Steve Adams <Steve.Adams@apexnc.org>; JP Parris <jp.parris@apexnc.org>; Timothy Herman <Timothy.Herman@apexnc.org>; Chris Johnson <Chris.Johnson@apexnc.org>; Jeffrey Maynard <Jeffrey.Maynard@apexnc.org>; Trevor Materasso <Trevor.Materasso@apexnc.org>

Subject: January 14, 2025 - Consent Agenda Approved

Importance: High

Good Evening Nicole,

As previously agreed, this serves as notice that the Town Council's Consent Agenda was unanimously approved, as presented, during last night's Regular Council Meeting. Please see below for the specific motions and links to the specific documents that were approved. My office assigns contract routing numbers to each and every document that is routed for signature and those are noted below in **RED**. Please include this reference in the "message" or comments field when routing through docu-sign.

Team Apex Colleagues,

If you have not already done so – please complete [THIS FORM](#) to initiate the routing process with purchasing [Nicole].

- CN1 Tim Herman, Fire Chief **(CONT-2025-011)**
- Motion to approve a service agreement between Apex C.E.R.T., Inc. and the Town of Apex, effective for (1) one-year, to provide volunteer assistance to the fire department and other town departments when requested, and to authorize the Town Manager to execute, or their designee, on behalf of the Town.
- [CN1 - Coversheet - Agreement - Apex C.E.R.T., Inc. - Apex Fire Department and Emergency Management Volunteer Assistance.pdf](#) (0.09 MB)
- [CN1-A1: Agreement - Apex C.E.R.T., Inc. - Apex Fire Department and Emergency Management Volunteer Assistance.pdf](#) (0.23 MB)
- CN2 Chris Johnson, Director **(CONT-2025-012)**
- Motion to approve a Facility Encroachment Agreement No. CSX1027645 between CSX Transportation, Inc. and the Town of Apex to construct a 16-inch water line under the rail line for the conveyance of portable water, and to authorize Town Manager, or their designee, to execute on behalf of the Town.
- [CN2 - Coversheet - Agreement - Facility Encroachment Agreement No. CSX1027645 - Town of Apex and CSX Transportation, Inc. - Apex Southwest Peakway Connector Project.pdf](#) (0.09 MB)
- [CN2-A1: Facility Encroachment Agreement No. CSX1027645 - Apex Southwest Peakway Connector Project.pdf](#) (0.28 MB)
- [CN2-A2: Exhibit A - Apex Southwest Peakway Connector Project.pdf](#) (5.56 MB)
- [CN2-A3: Invoice - Apex Southwest Peakway Connector Project.pdf](#) (0.13 MB)
- CN3 Trevor Materasso, Interim Chief of Police **(CONT-2025-013)**
- Motion to approve an agreement between North Carolina Division of Motor Vehicles (DMV) and the Town of Apex, effective February 1, 2025 through January 31, 2028, to access DMV records containing personal information by utilizing eCrash software, and to authorize the Town Manager, or their designee, to execute on behalf of the Town.
- [CN3 - Coversheet - Agreement - North Carolina Division of Motor Vehicles \(DMV\) - Access DMV Records Containing Personal Information - eCrash software - February 1, 2025 through January 31, 2028.pdf](#) (0.09 MB)
- [CN3-A1: Agreement - North Carolina Division of Motor Vehicles \(DMV\) - Access DMV Records Containing Personal Information - eCrash software - February 1, 2025 through January 31, 2028.pdf](#) (0.24 MB)
- CN4 Jeffrey Maynard, Assistant Fire Chief **(CONT-2025-014)**
- Motion to approve a Standard Services Agreement (SSA) between Mobile Communications of America and the Town of Apex, to provide annual preventive maintenance, annual firmware updates and make repairs and replacements as needed to the fire department mobile, portable and vehicle repeater radios, effective February 1, 2025 through January 31, 2030, and to authorize the Town Manager to execute, or their designee, on behalf of the Town.
- [CN4 - Coversheet - Agreement - Mobile Communications of America - Standard Services Agreement - Support for Town of Apex Fire Department Radios.pdf](#) (0.09 MB)

- [CN4-A1: Agreement - Mobile Communications of America - Standard Services Agreement - Support for Town of Apex Fire Department Radio Replacement.pdf](#) (0.03 MB)
- [CN4-A2: Attachments A and B - Agreement - Mobile Communications of America - Standard Services Agreement - Support for Town of Apex Fire Department Radio Replacement.pdf](#) (0.37 MB)
- CN5Tim Herman, Fire Chief **(CONT-2025-015)**
 Motion to approve a Statement of Services and End-User Subscription Agreement between Mission Critical Partners, LLC and Town of Apex, to provide an application programming interface (API) between the fire department's record management software and scheduling software, effective February 1, 2025 through January 31, 2028, and for the Town Manager, or their designee, to execute on behalf of the Town.
- [CN5 - Coversheet - Agreement - Mission Critical Partners, LLC - Application Programming Interface \(API\) - Apex Fire Department's Record Management Software and Scheduling Software.pdf](#) (0.09 MB)
- [CN5-A1: Agreement - Mission Critical Partners, LLC - Application Programming Interface \(API\) - Apex Fire Department's Record Management Software and Scheduling Software.pdf](#) (0.99 MB)
- CN8Trevor Materasso, Interim Chief of Police **(CONT-2025-016)**
 Motion to approve an Order Form and Master Services Agreement between the Town and Flock Group, Inc. and the Town of Apex, for License Plate Reader hardware installation, technology, and software, effective February 1, 2025 through January 31, 2027, and to authorize the Town Manager, or their designee, to execute the Order Form and Agreement on behalf of the Town.
- [CN8 - Coversheet - Contract Multi-Year – Flock Safety Inc..pdf](#) (0.10 MB)
- [CN8-A1: Master Services Agreement between Flock Group, Inc. and Town of Apex.pdf](#) (7.28 MB)
- [CN8-A2: Order Form for Flock Platforms: FlockOS; Flock Safety Falcon Flex; Flock Safety Falcon; Flock Safety Advanced Search.pdf](#) (0.71 MB)

Thank you!



Allen Coleman, CMC, NCCCC
 Town Clerk
Town of Apex, NC
 Town Clerk's Office
 (919) 249-1260 (O) | (336) 583-6223 (M)
www.apexnc.org



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